



Mason Oceana Manistee Board of REALTORS®  
409 W. Ludington Ave., Suite 203 \* Ludington, MI 49431  
231-845-1896 [www.momboard.com](http://www.momboard.com)

**MEMBER OFFICE TRANSFER**

Changes will not be made if this information is incomplete. If the information is incomplete, the form will be returned for completion. This form is not intended to be used for the Department of Licensing and Regulatory Affairs (LARA) Services.

- 1. Member Name: \_\_\_\_\_
- 2. RE License #: \_\_\_\_\_
- 3. NRDS #: \_\_\_\_\_
- 4. Member email: \_\_\_\_\_
- 5. Current office: \_\_\_\_\_

Your signature below states that you are reporting that the above-named individual (#1) is no longer licensed with the broker and/or affiliated as an employee of the above-named Office (#5)

- 6. Transfer Date: \_\_\_\_\_
- 7. Transfer Office: \_\_\_\_\_
- Address: \_\_\_\_\_
- Phone: \_\_\_\_\_

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_

8. Listing Transfer Information:

List bellow all listings that Current Broker is allowing to be transferred to the above-named transfer office (#7). The transfer member & employing broker will obtain newly signed listing agreements and update the MLS listing within 3 days of obtaining signatures.

Transfer Listing (s):			
MLS #		Address:	

*Your signature below states that you are allowing the above listing (s) to be transferred.*

Current Broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_